

SCHOOL COMMISSION

PURPOSE

The overall purpose of the St. Brendan School Commission is to advise the pastor and the principal in the formation of policy and ongoing development of the parish school. The commission will fulfill these functions in collaboration with the pastor and principal and they will be consulted before a major decision is made by the administrative team in those areas of School Commission's responsibilities. The board is consultative in the following sense: the members cannot act apart from the administrative team (pastor and principal) and cannot make decisions binding for the parish educational program without the approval of the administrative team.

SCHOOL COMMISSION RESPONSIBILITIES

1. **PLANNING**
 - Establishing a mission statement for the school;
 - Establishing goals for the school
 - Establishing future plans for the school
2. **POLICY DEVELOPMENT**
 - Formulating policies which give general direction for the pastor/parochial minister and principal.
3. **FINANCING**
 - Developing plans/means to finance the school program including: tuition, fees, Development and PTO fund-raising.
 - Allocating resources according to a budget, in light of the long-range goals.
 - Monitoring the budget.
4. **PUBLIC RELATIONS**
 - Communicating with various publics about the school.
 - Listening to the needs and concerns of the public's through appropriate forums set up for this purpose.
 - Recruiting students.
 - Promoting the school to the parish and parents.
5. **EVALUATION**
 - Determining whether commission goals and plans are being met.
 - Evaluating the commission's own effectiveness.

DEVELOPMENT COMMITTEE

Development is a sub-committee of and reports to the School Commission. The committee has two major goals:

1. To find ways of maintaining quality education at St. Brendan that is affordable.
2. To promote the continuing parish-wide ownership of the school and its activities.

The Development Committee facilitates and manages the Annual School Appeal, publishes the *Voyager* twice a year, communicates with our alumni, oversees the St. Brendan Parish School Endowment Fund, and assists with other events that promote the school's mission and ensures Catholic education at St. Brendan for the future.

