



Procurement Form St. Brendan Parish School Auction

10049 NE 195th, Bothell, WA 98011
Phone 425.483.8300 Fax 425.483.2839
Tax ID# 91-0605463

For Office Use Only
Item # _____
Catalog # _____
To Be Packaged <input type="checkbox"/>

Procurement Catalog Deadline: Monday January 31, 2011

Thank you for your generous support!

Please fill out this form as completely as possible. For questions, please contact us at procurement@saintbrendan.org.

1	Donor or Company Name: _____			<input type="checkbox"/> School Family <input type="checkbox"/> Grandparent <input type="checkbox"/> Staff/Teacher <input type="checkbox"/> Business <input type="checkbox"/> Friend
	Contact Person: _____			
	Address: _____			
	Phone: _____	Fax: _____	e-mail: _____	

- I/We would like to attend the event, please send an invitation.
- My Company or I wish to donate cash to help underwrite auction expenses (tax deductible)
- Via credit card, please donate on line at www.saintbrendan.org/auction
 - Check is enclosed in the amount of \$ _____
- My Company or I would like to donate the following item

2	Donated Item (please use a separate form for each item): _____		Value of Donation \$
	Detailed Description (include quantity, size, color, brand, etc)		Donation:
	_____		<input type="checkbox"/> Is attached
	_____		<input type="checkbox"/> Can be picked up on: _____
	_____		<input type="checkbox"/> I will deliver on: _____
Restrictions/Limitations (black out days/dates, delivery areas, locations, pets etc)		Expiration Date (if any)	
_____		_____	

3	Signature of Donor: _____	Date: _____	Procurers Name _____	Telephone # _____
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4		Please complete the section below if your donation is intangible (unless separate gift card, passes, or certificate is attached)	
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AUCTION GIFT CERTIFICATE The following is donated to St. Brendan Parish School auction:	
Item: _____	Value: \$ _____
Restrictions: _____ Certificate Expires: () One Year from Auction Date or ___/___/___	
Contact: _____	Phone: _____
Business Address: _____	
Authorized by (Name): _____	Title: _____ Date: _____